**Oral Presentation Outline**

Goal: Prepare an outline that will help you plan your presentation. Please follow the format below. If you are doing a video, you should layout the different sections of the video and list the details that will be in each section. There is a sample outline on the back of this page.

1. **Introduction**: Introduce yourself and your topic and try to catch the audience’s attention. Give a background on yourself. Introduce your portfolio and start to pass it around for the audience to view. **If doing a video, plan on describing what you did, what you learned and offer your thank-yous. You should plan on speaking for a minute and a half to two minutes.**
2. **Body**: List and explain five key points:

* **Point 1**: How did you become interested in the topic/project you chose? (This draws your introduction into the subject of your project.)
* **Point 2**: Explain your project in detail (plan on using some type of technology, AV or visual aid). Note: this should be the largest section of your presentation.
* **Point 3**: What did you learn from your experiences or product?
* **Point 4**: What did you learn from the project itself?
* **Point 5**: what did you learn about yourself, and how has this information affected your plans for the future? Share your future plans.

1. **Conclusion:** ***Connect*** introduction, project, implications for learning and possible plans for the future. Thank your audience and those who have been a help for you during high school and during your senior project.

**My Senior Project Presentation Outline**

1. **Introduction**
   1. Introduce myself
   2. Introduce my project title (on front of Powerpoint)
   3. Ask my “catcher” question: “Have any of you here ever been a part of history?”
   4. Give My Career Information
   5. Tell how my background fits my choice
      1. Like working with kids
      2. Love history and social study subjects
      3. Like writing and researching topics
      4. I love to teach others

F. Hold up my portfolio. Give a brief explanation of what it is and pass it around for others to look at

1. **Body:** (Note: start my Powerpoint)
   1. **Point 1: How did I get interested in my topic?** (3 slides)
      1. Slides of me at Project Government (interest)
      2. Show copy of one of my social studies papers (interest)
   2. **Point 2: Explain my project** (7 slides)
      1. Slides of what my project consisted of:
         1. 3 experiences
            1. elementary school
            2. middle school
            3. high school
         2. Explain my project: lesson plan for 8th grade social studies class on the core democratic value of equality.
   3. **Point 3: What did I learn from my experiences and product?** (3 slides)
      1. Verification of wanting to teach
      2. Decision on what level of teacher to pursue
   4. **Point 4: What did I learn from the project itself?** (2 slides)
      1. Time management
      2. How to get information and experience to help me achieve my goals
   5. **Point 5: What I learned about myself, how it affected my plans and my future plans** (5 slides)
      1. Verification of the skills I have that are needed for my future
      2. How a chose a college for its teacher prep program (and not its social reputation! ☺ )
      3. Plan to attend WMU (show slides of campus)
      4. Course of study: History/Social Studies (major) English (minor) in the School of Education
      5. What a four-year program will look like
2. **Conclusion: My plans for the future** (3 slides)
   1. Answer my catcher question (everyone is a part of history and I am going to be a part of sharing that with students)
   2. How my thinking about my future grew and expanded with each experience
   3. How my plan verified my thinking and where my thinking had to change
   4. I am exited about my future!
   5. Any questions from audience
   6. Thank you for coming
   7. My thanks to my mentor, panel, job shadow teachers and parents